

ONLINE ASSISTANT

The online assistant works with the online editor to ensure daily content is published on The Shorthorn's Web site. The assistant's job is to help locate content, art and graphics from that day's print edition and upload them onto theshorthorn.com. The assistant and the online editor must complete the daily edition of the Web site by 8 a.m. on publication days. Content must be free of spelling or grammar mistakes. The assistant's job duties also include any additional duties assigned as needed by the online editor.

Additional qualifications

Online technical capabilities. Understanding of journalistic writing and editing. Strong attention to detail. Schedule and time availability sufficient to requirements of the position. Must be currently enrolled at UTA.

Compensation base rate

\$20 per issue for new assistants during their probation period, the duration of which will be determined by the online editor. \$25 a shift after that. \$30 for veteran assistants who work more than one shift a week. Compensation may be reduced for major errors, missed deadlines or other problems.